



Australian Law Librarians' Association (Vic) ANNUAL GENERAL MEETING 2017

Minutes

An annual general meeting of the Australian Law Librarians' Association (Vic) was held at 1:10pm on Tuesday the 3rd October 2017 at Law Institute of Victoria Lecture Theatre, 470 Bourke Street, Melbourne 3000.

BUSINESS

1. Welcome

Eleni Christofi welcomed the members in attendance and confirmed that all those present had signed the attendance register to reach the required quorum. This was achieved and the AGM was able to proceed. Proxy forms were received Soula Stylianou and Naish Peterson.

Eleni also thanked Kathrine Simpson from the LIV for hosting the AGM this year.

2. Previous Minutes

The minutes from the 2016 Annual General Meeting were moved by Anastasia Stepanovic and seconded by Tamara.

3. President's Report

Eleni tabled and presented the President's Report (to be made available shortly on the ALLA web site).

Membership

This year, membership of ALLA Vic reached 151 members during the 2016/17 financial year. Majority of these members were based in Victoria, there were several instate and overseas members. In 2016/17, 8 members were based in Queensland, 1 in Tasmania, 2 in New Zealand, 1 in Fiji and 1 in the UK.

Membership currently stands at 131 members, with some members yet to renew.

2016/2017 Committee

The ALLA (Vic) committee comprised of the following Executive and Ordinary members:

- Eleni Christofi (President)
- Soula Stylianou (Treasurer)

- Alicia Cohen (Secretary)
- Vanya Taylor (Membership Officer)

The Ordinary Members were:

- Belinda Schembri (CPD Coordinator)
- Carole Hinchcliff (CPD Coordinator)
- Kathleen Fitzgerald (Web Coordinator)
- Anastasia Stepanovic (Social Secretary)
- Kathrine Simpson (HAL Coordinator)
- Katie Boyd (Ordinary member)
- Marianne Aroozoo (Ordinary member)
- John Guerrato (Ordinary member)
- Garima Dewan (Ordinary member)
- Rheny Pulungan (Ordinary member); and
- Veryan Croggon (Ordinary member)

For the upcoming year, several members are stepping down. They include:

- Alicia Cohen
- Kathleen Fitzgerald
- Rheny Pulungan
- Veryan Croggon

Eleni thanked each member for their contribution and commitment to the committee.

Eleni also extend her thanks to all the committee members and the contribution they make to the committee.

Events (CPD and Social events)

Over the past year, ALLA (Vic) has run several professional development, networking and social events:

- The After Dark at the Law Library of Victoria event;
- A tour of the Library at the Dock;
- The end of year function at The General Assembly;
- Two rounds of Finding the Law workshops run by members Vanya Taylor, Michael Gavan, Trung Quach and Naish Peterson;
- A lunchtime session on Practical Law Australia;
- The opening of the legal year trivia night hosted by Rebecca Dunbar;
- A tour of the Australian Centre for the Moving Image's Mediatheque;
- Participating in Justice Connect's Walk for Justice;
- A tour of the State Library of Victoria's conservation facility;
- A lunchtime presentation on the Public Record Office Victoria and subsequent tour;
- The end of financial year function and wine tasting at Highlander Bar;
- A lunchtime presentation on Advanced Australian Legislative History Research run by Fiona MacDowall; and
- A session on the AustLii redesign presented by Philip Chung and the AustLii team.

Upcoming events

ALLA (Vic) will also be running several events in the coming months. These include:

- A Moys workshop, presented by Robin Gardner which will be held over two half-days on the 10th and 17th of October;
- A behind-the-scenes tour of the Age/Fairfax Library on October 26th;
- A workshop on Legal Research Competencies and Skills Development for new law graduates on November 10th; and
- The annual end of year function to be held at Harbour Kitchen in the Docklands on the 29th of November.

Eleni then thanked Rebecca Dunbar, Robin Gardner, Vanya Taylor, Michael Gavan, Trung Quach, Naish Peterson and Fiona MacDowall for presenting events or workshops for members throughout the year.

Eleni also thanked the Law Institute of Victoria and CCH Wolters Kluwer for hosting events on multiple occasions throughout the year.

Grants

Two fellowships were awarded this year to:

- The first was for the Future of Australian Legal Education conference in Sydney in August which was awarded to Kirsty Wilson.
- The second was a fellowship to attend this year's New Zealand Law Librarians' Conference in Wellington in September which was awarded to Belinda Schembri.

HAL

ALLA (Vic)'s online HAL service has continued to be a valuable resource for members, with 38 subscribing libraries this past financial year. HAL renewal invoices for the 2017-18 year were distributed in September.

The President's report was accepted by Veryan Croggon and seconded by Garima Dewan.

4. Treasurer's Report

Soula Stylianou to put in apologies today but submitted a proxy for the meeting. Eleni tabled and presented the Treasurer's report (to be made available on the ALLA web site shortly).

The Treasurer's report covers 1 July 2016 to 30 June 2017.

ASSETS

At the end of the financial year, ALLA Vic had assets of \$37,216.20 cash at bank. The Cheque Account had a total of \$5,389.02 and the Savings Account a total of \$31,827.18.

Interest earned on the Savings account for this period was \$212.11

INCOME & EXPENDITURE

Memberships

Income from memberships totalled \$4,822. This is a pro-rata payment based on 151 individual memberships.

Note that disbursements from ALLA National are 50% across all membership types (i.e. \$42.50 per ordinary full time member; \$30 for part-time; \$25 for student and retired members, and \$50 for commercial members).

Grants to conferences

Two grants totalling \$1135.50 were awarded for the ALLA conference held in Melbourne in August 2016.

Catering and Refreshments – workshops, social events

Several social events were held during the 2016-17 financial year, including the Mid-Year function, End of Year function and Opening of the Legal Year function. Refreshments and catering were purchased for these events and for workshops and CPD sessions held throughout the year.

The Treasurer's report was accepted by Katie Boyd and seconded by Lisa Gowers.

5. Installation of Executive and Ordinary Members of the Committee

Eleni announced the following nominations for Committee positions for the year 2016/17:

- Eleni Christofi (President)
- Belinda (Treasurer)
- Vanya Taylor (Secretary)
- Garima Dewan (Membership Coordinator)

We have also received nominations for Ordinary positions on the committee from the following members:

- Soula Stylianou
- Carole Hinchcliff
- Anastasia Stepanovic
- Kathrine Simpson
- Katie Boyd
- Marianne Aroozoo
- John Guerrato
- Gemma Walsh; and
- Cassandra Keen.

Eleni announced that in accordance with the rules, all persons nominated were deemed to have been elected. Other roles (such as CPD Coordinator, Social Secretary) will be allocated at the first meeting after the AGM.

6. Other Business

There was no other business.

The meeting closed at 1:25pm.

Immediately following the AGM, Kirsty Wilson shared her experience in attending the Future of Australian Legal Education Conference in Sydney earlier this year. And Belinda Schembri shared her experiences of the New Zealand Law Librarians' Conference that she attended in Wellington last month.